

A Quick Introduction to  
**The University Library**

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# Library workspace

## Opening hours

8:00-20:00 Monday-Thursday

8:00-18:00 Friday

11:00-16:00 Saturday-Sunday

571 seats

162 public access computers

9 group study rooms



# The building

The Library is located in the J-block of the "Sandgärdet"-building.

Floor 1 (basement)

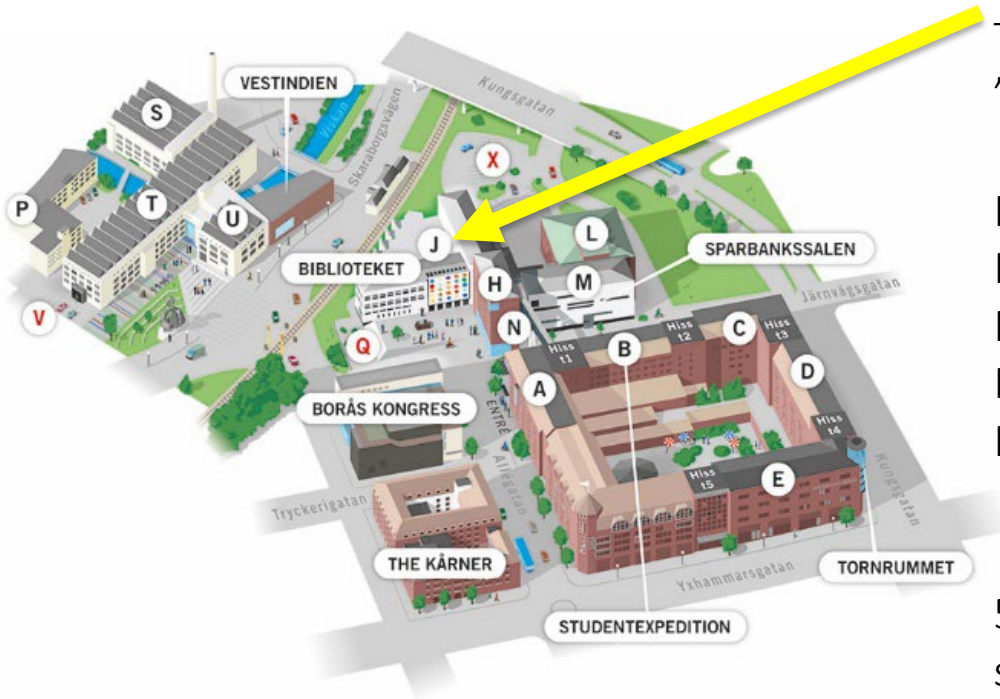
Floor 2 (entrance)

Floor 2,5

Floor 3

Floor 4

5th floor in the J-building contains group study rooms - not accessible through the library.



# Welcome to us 😊





# Quiet Study Room

Located on floor 2

Only for silent study

Laptops allowed



# Library Website

The image shows a screenshot of the University of Halmstad website. On the left is a dark blue sidebar menu with a white 'X' icon at the top. The menu items are: MENU, International Student, Research, Collaboration, About UB, University Library (highlighted with a yellow circle), Student, Staff, Alumni, Contact, and På svenska. The main content area has a dark blue header with the university crest, a search icon, and the text 'CONTACT PÅ SVENSKA'. Below the header is a horizontal navigation bar with buttons for INTERNATIONAL STUDENT, RESEARCH, COLLABORATION, ABOUT U, UNIVERSITY LIBRARY (highlighted with a yellow circle), STUDENT, STAFF, and ALUMNI. The main banner features a night photograph of a university building with snow on the ground. Overlaid on the photo is a dark blue circular area containing the text: 'TOWARDS A SUSTAINABLE FUTURE', 'Apply for autumn 2025 now!', 'Would you like to study for a sustainable future? Here, excellence meets innovation and challenges create solutions.', and 'Apply by 15 January 2025 →'.

<https://www.hb.se/en/university-library/>

# Find literature

Search both the Library Catalogue and subscription materials from our article databases in the same search with Library search service **Primo**

The screenshot displays the University of Borås Library website. On the left is a dark blue navigation menu with a white 'X' icon at the top and a list of services: 'UNIVERSITY LIBRARY', 'Search for information', 'Writing and referencing', 'Loans and purchases', 'Print and copy', 'Support for researchers', 'Distance students', and 'About the University Library'. The main header is dark blue with the university crest, 'CONTACT PÅ SVENSKA', and a search icon. Below the header, the text 'UNIVERSITY OF BORÅS / UNIVERSITY LIBRARY' is centered. The main content area features the 'University Library' logo and a search section. The search section includes a white search box with the placeholder text 'Search books, articles, essays...', a red 'SEARCH' button, and a link for 'Extended search'. A yellow oval highlights the search box and button, and a yellow arrow points from the top right towards the search area. Below the search section are three columns: 'Toolbox' with 'MY LOANS' and 'INTERLIBRARY LOANS', 'Popular services' with 'DATABASES', 'JOURNALS', and 'E BOOKS', and 'News' with the date '2023-12-08'.



# What you'll find in Primo

- Print book collection (course books and more)
- E-book collection (course books and more)
- Electronic journal articles in fulltext
- Student theses, dissertations, reports etc.

HÖGSKOLAN I BORÅS

NEW SEARCH DATABASES JOURNALS

"textile design"

Tweak my results

Expand My Results

Sort by Relevance ▾

Show only ▲

- Fulltext
- Peer Reviewed
- Open Access
- Available in the Library

Library ▲

The Library (92)

SUGGESTED DATABASE

Design and Applied Arts Index

SUGGESTED DATABASE

Bloomsbury Fash

0 selected PAGE 1 1-10 of 22,108 Results ▾

1

BOOK

**Textile design**

Clarke, Simon (Simon A.)

2011


**Available**

Location: Floor 4

Shelf: 746 Clarke

# How to access articles?

9





ARTICLE



The impact of COVID-19 on students' academic performance: The case of the university of Ghana business school


Acheampong, Joseph Ofori

Cogent education, 2023, Vol.10 (1), Article 2186011

“ ... This study aims to investigate the perceived impact of COVID-19 on student learning and academic performance through a qualitative approach...”

 PEER REVIEWED  OPEN ACCESS

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- **Download fulltext PDF** – opens the pdf
- **Available online/ Read article** – opens the journal website where you can get the pdf, but also read about the journal, and find more articles
- Save or print

# How to access e-books?

1




BOOK

## Research methods

McNeill, Patrick., author.; Chapman, Steve

2005; 3rd ed.

 [Available online](#)

- Click the link **Available online**
- Different vendors have different access restrictions
- Read online, free download or restricted download
- To read offline you may need Adobe ID + Adobe digital editions or another software

# No available items? – Make a request

BOOK  
**Behind the screen : content moderation in the shadows of social media**  
Roberts, Sarah T.  
2019  
Not on shelf - Loan

For more options and reservations of loaned books: [Sign in](#)

1. Sign in with username (e.g. S2345565)
2. Click the title – then “Make a request” – then “Send request”

At the Library

REQUEST: [Make a request](#)

[BACK TO LOCATIONS](#)

ITEMS

**Not on shelf**  
Location: Floor 2,5  
Shelf: 302.23 Roberts  
(1 copy, 0 on the shelf, 0 requests)

Request

Pickup Location  
The Library

Material Type  
Book

CALCULATE QUEUE **Place in queue**

is

RESET FORM

**SEND REQUEST**

# Use filters for effective searching


I want a hard copy book:


 The Library X

I want an electronic book:

 Books X  Fulltext X

I want an article from a peer reviewed journal:

 Journal Articles X

 Peer Reviewed X

Lock your filters:

Active filters


 Years: 2000-2024 X


 Peer Reviewed X

 Remember all filters



Active filters

 Years: 2000-2024 X

 Peer Reviewed X

 Remember all filters

 Reset



# How to find a book on the shelf?

1



BOOK

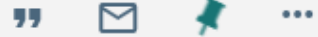
## Social research methods

Bryman, Alan; Bell, Edward; Reck, Jennifer; Fields, Jessica  
2022

 Available

Location: Floor 2,5 (Course)

Shelf: 300 Bryman



## Primo gives all the information you need

- What floor? 2,5
- **(Course)** means the book has a 7 day minimum loan period
- What shelf? **300**
- Shelved alphabetically on author or title - This one is placed on author last name Bryman

# What is this?

- Access "tag"
- Library "card"
- Print/copy "card"



PIN-code needed for book checkout and access to campus premises



# Print & Copy

- Always choose the printer **Print-And-Collect**
- Check out your documents at any printer using tag
- Prints will be charged from your print credits
- Copy or Scan and e-mail files to yourself

## **50 prints for free**

Refill your prints online at [Papercut.hb.se](http://Papercut.hb.se) **50 SEK = 100 prints**  
(PayPal/VISA)

# Borrow books

✓ Self service



# Loan periods

**Course books – 7 days** guaranteed

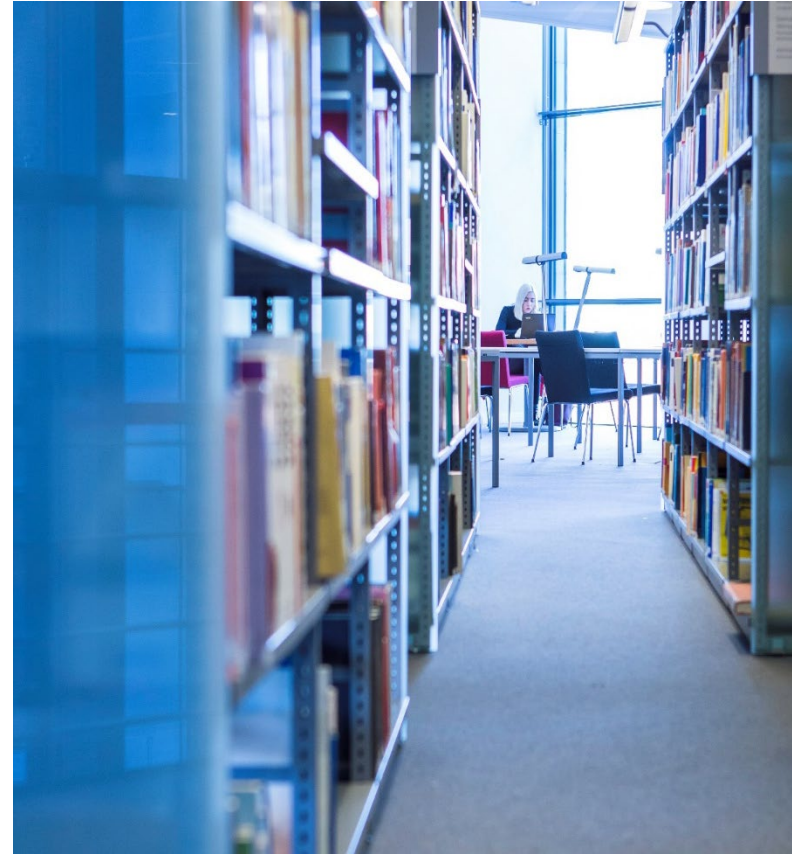
**Other books – 21 days** guaranteed

Automatic renewals – Unrequested books will be renewed by the system until you reach the **maximum loan period**. You will get an e-mail from us when the book has to be returned!

Reminders will be sent to your e-mail.

You can also check the due dates of your loans in Primo!

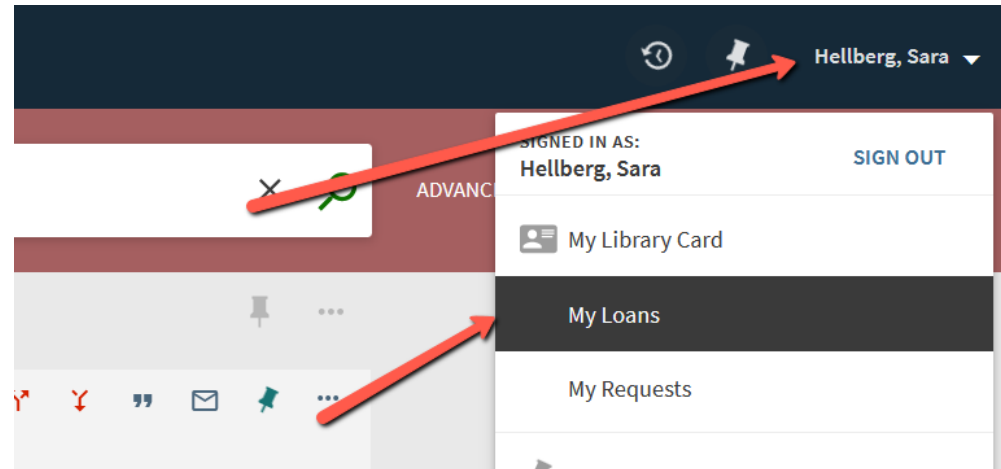
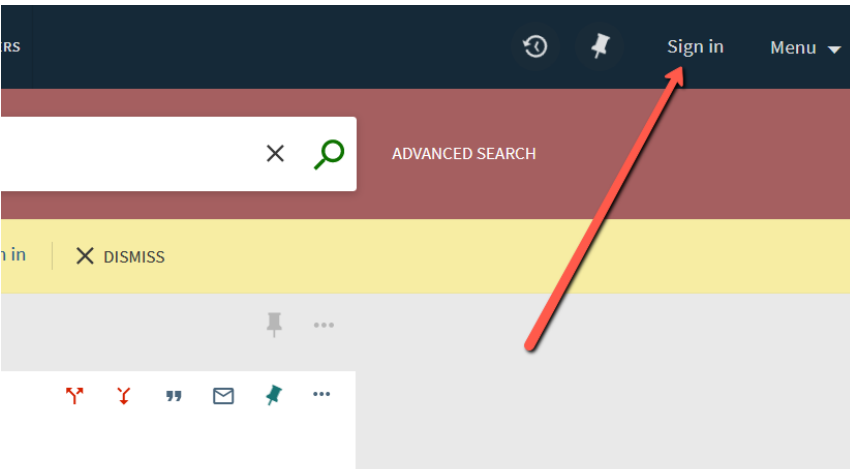
**Overdue fine is 10 SEK/day for overdue books reserved by someone else!**



# Keep track of your loans and reservations

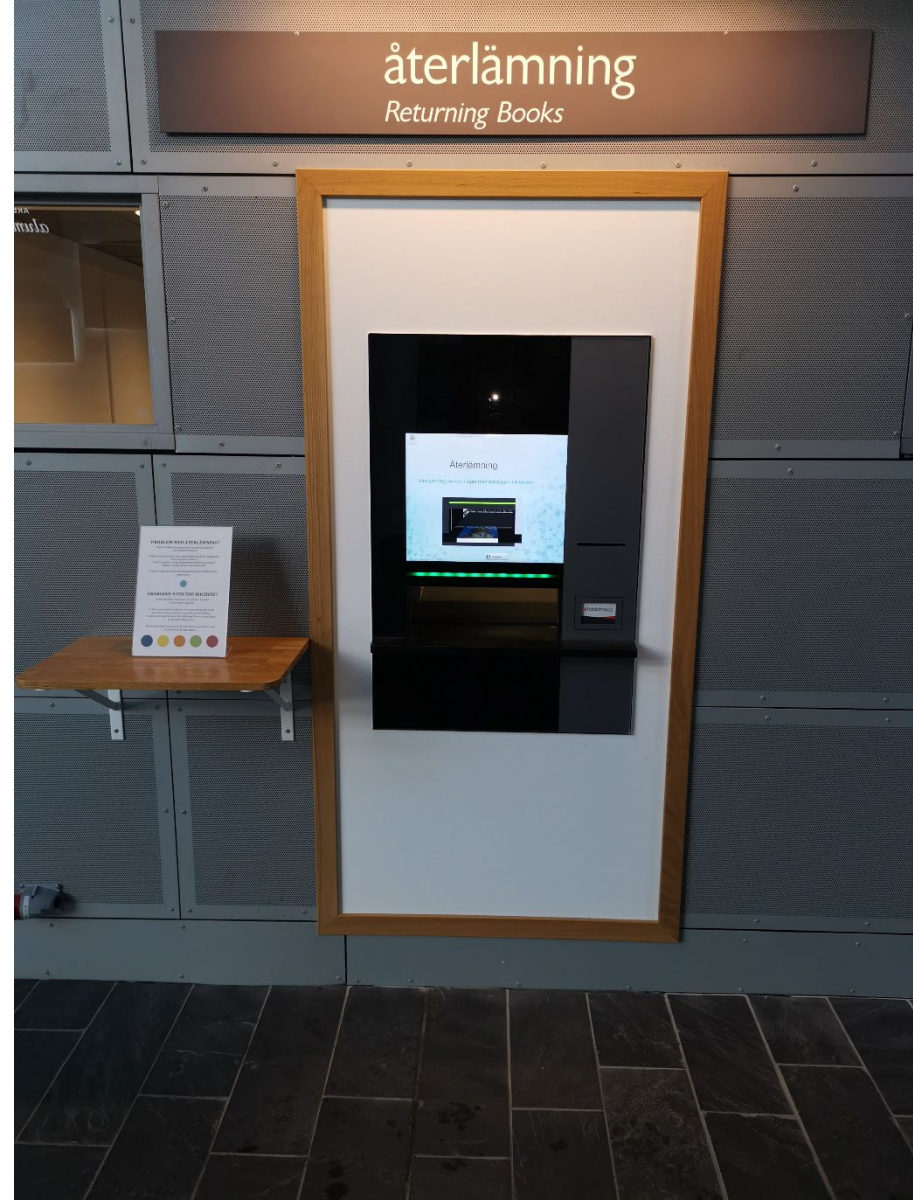
**Sign in** to Primo to access your account and:

- Check status on your loans and requested books
- Status for overdue fines



# Return books

✓ Self service



# Access from home!

All our databases, journals, e-books etc.  
is available to you:

<https://www.hb.se/en/university-library/>

Log in with student username!

# See you at the Library!

We are here to help!

- Online chat
- Telephone
- E-mail

033-435 4050

[biblioteket@hb.se](mailto:biblioteket@hb.se)

<https://www.hb.se/en/university-library/>

