



Application for programme courses for programme students

Elective courses within the programme, extended study route

Filled in by the student * = mandatory information

Personal identity number (YYMMDD-XXXX) *		The form should be sent to: Högskolan i Borås, Student Reception, 501 90 Borås or handed in to: Student Reception, B3	
Last name *			
First name *		Telephone/Mobile number	
Address			
Postal code		City	
Email (student account SXXXXXX) *		Email (alt.)	
		@student.hb.se	

Course applied for *

Course code	Course		
Part of programme			
Semester, year	Period/weeks	Number of university credits	
Reasons for the application (e. g. individual syllabus, studies at the Bachelor or Master level, broadened or extended courses of study, post-graduate studies, other).			
Current studies			

Place, date and student's signature *

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! The application must be received by the university no later than April 15th for the following autumn semester and no later than October 15th for the following spring semester.

Rules

- Students can apply to read a further course or courses in addition to their programmes; complementary studies.
- Students can apply to read a course given in another programme.
- Elective courses within the programme.

Procedure

- The student applies to be able to read a programme course.
- The application is reviewed and decided upon.
- The student is informed of the decision.

DECISION

Filled in by the university

- Approval. Admission is offered for the course for the term/period:
- Rejection. No place on the course has been granted.

Justification of the decision
(mandatory for rejection):

- Requirements are not fulfilled.
A rejection with this justification
may be appealed, see the
box at the bottom of this page.

- Lack of place.

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Datum, beslutsfattarens underskrift

Namnförtydligande

Beslut meddelat till studenten (datum och sign.):

Appeal. A rejection may be appealed to the University's Appeals Board. The appeal must be made in writing. The appeal should state the decision you are appealing, the change in the decision you are requesting and why you are requesting the change. The appeal must be addressed to the University's Appeals Board, but be sent to Registrar, Högskolan i Borås, 501 90 Borås. The appeal must be received by the university no later than three weeks after the day you were notified of the decision. For further information, please contact the Student Centre at University of Borås, phone number: 033-435 40 00.